

New Registration Instructions:

https://inside.nku.edu/content/dam/registrar/docs/registration/NKU_CourseRegistration_Student.pdf

Full-time Rising 2Ls: You must take Constitutional Law and Evidence this semester. You are allowed to register for either section of Constitutional Law (both are in the day), and you are allowed to register for either of the two day sections or the evening section of Evidence. Your 1L section numbers **do not** apply to these courses.

Part-time Rising 2Ls (evening): You will be taking Interviewing, Counseling, and Negotiating, which will last the entire year. It will be a three-credit course, meeting on some Saturdays in the fall and some Saturdays in the spring. Your grade will be given in the spring, but one graded hour will be “backdated” to the fall once the course is complete. You will also be taking Civil Procedure, which will last a bit longer each night (6:30-9:35) and will involve some Saturday sessions. Criminal Law will be your other required course in the fall.

Part-time Rising 3Ls: You must take Evidence in the fall.

Upper-level students (non-1Ls in the full-time program and 3Ls and 4Ls in the part-time program): You are allowed to take Core and Required courses in either division (day or evening), assuming there is space available in the course. Electives with two sections must, however, be taken in your division (for example, Trial Advocacy must be taken in your division). If you want to take one of those elective courses (ones with a day section and a night section) out of your division, you must put your name on the waitlist, and Jenny will contact you if there is space available. If an elective has only one section, you are free to register for it, regardless of the division.

Required courses: The required courses you *must* take in the fall semester (these are “sequenced” courses) are listed on the schedule under the appropriate heading. Other required courses, which you must take prior to graduation but not necessarily in the fall semester, are color-coded – see below.

When will Core/Required courses be offered in the spring? The list below indicates when the Core and Required courses will *most likely* be offered in the spring of 2019. You can use this information to better plan for the fall semester, but the information is subject to change. You will be permitted to take any of these courses, regardless of whether you are a day student or an evening student.

Admin Law	Evening
Bus. Orgs.	Not likely to be offered
Crim. Pro.	Evening
Evidence	Not likely to be offered
Family Law	Day
Prof. Resp.	Evening
Remedies	Evening
Basic Tax	Not likely to be offered
UCC Basics	Day
Wills and Trusts	Day

Color-coding: The courses in RED are Core courses; the courses in BLUE are required courses. Please check the Student Handbook (or your graduation checklists) regarding how many Core courses you must

take. The required courses are required for graduation, but you are free to take them when you wish to do so (unless they are in the “sequenced” sections).

Lunsford Academy Students: “Lunsford courses” are noted as such. You do not, however, have to take all courses this semester. As long as you complete these courses before you graduate, you will have met the Lunsford requirements. Next fall, the Lunsford courses are the following: (1) Essential Quantitative Skills for Lawyers; (2) I.P. and Other Intangible Rights – Drafting; and (3) Business Organizations. All three courses will be offered in the fall of 2019 as well.

Overloads and Underloads: As provided in the Student Handbook, the required course load for full-time students is 12-16 hours. The required course load for part-time students is 8-11 hours. Students who wish to deviate from the required course load must submit a written petition, via email from a student’s official NKU email account, to the Assistant Dean of Students (Dean Crabbe) demonstrating good cause for the request to take an overload or underload. Full-time students who petition and are approved to take more than 16 credits (up to a maximum of 18) pay an additional per-credit-hour rate for the overload hour(s).

PRIORITY REGISTRATION PROCESS FOR FALL 2018

Students will register for fall 2018 courses using a priority “windows” registration system. This form of registration will assign students registration times based on the number of earned credit hours, thereby improving the process of registration for limited-enrollment courses. Students will register during their designated time periods on a first-come, first-served basis. Students will automatically be blocked from logging in and registering until their designated window period.

Limited-enrollment courses will be capped and will “close” once all available seats are taken. Students who are closed out from registering for limited-enrollment courses will be able to sign up on a waiting list for those courses. A waiting list sign-up sheet will be placed on the Registrar’s bulletin board outside of Room 314 after priority registration ends. If/when openings occur in limited-enrollment courses, students on the waiting list with the most earned credit-hours will be offered enrollment.

Pursuant to ABA Standards, students cannot “double-dip” and use a course for both AWR and their “skills” or “experiential” requirement.

The priority registration schedule for the fall 2018 semester follows (hours indicated are the hours earned as of the time of registration):

4/16 – 4/17	72 – 999.00	7:00 am (on the 16th and continues 24/7 thereafter)
4/18 – 4/19	60 – 71.99	7:00 am (on the 18th and continues 24/7 thereafter)
4/23 – 4/24	44 – 59.99	7:00 am (on the 23rd and continues 24/7 thereafter)
4/25	0.00 – 43.99	7:00 am (continues 24/7 thereafter)

Field Placements / Externships: Students interested in doing a field placement / externship during the fall semester should contact Professor Kinsley as soon as possible. Registration for field placements takes place during the regular course registration, with faculty approval.

Tuition Payment, Drop/Add and Refunds for fall 2018 semester: See the 2018-2019 Academic Calendars on the Chase Registrar's web page for applicable dates and deadlines.

** If you have any questions, please feel free to contact me.