Please note there have been changes to some courses/times/professors/etc. since I first sent out the draft spring 2023 schedule. There are also some new courses, and some courses have been removed!

Spring 2023 Schedule:

https://chaselaw.nku.edu/content/dam/chase/docs/students/Registrar/Spring%202023%20Schedule.pdf

Spring 2023 Course Notes:

https://chaselaw.nku.edu/content/dam/chase/docs/students/Registrar/Spring%202023%20Notes.pdf

Please note that we will be having a mix of live and remote instruction. The courses highlighted on the schedule are the ones that will be remote; some of these are synchronous (the ones where there is a specific time listed), and some are asynchronous (the ones that say “on line”). If a course is not highlighted, the course will be live only. These are, of course, subject to change.

SPRING REGISTRATION

1Ls: Please remember to register for the same sections and professors you had during the fall semester.

Full-time 2Ls: You must take Constitutional Law II. You must stay in the same section of Constitutional Law for the entire year.

Part-time 2Ls (evening): Please see the spring 2023 schedule to see which courses you are required to take. You are allowed to take an additional course, but I recommend asking me to help you decide whether the course would be appropriate for a PT 2L.

Part-time 3Ls (evening): Please see the spring 2023 schedule to see which courses you are required to take. You are allowed to take an additional course, but I recommend asking me to help you decide whether the course would be appropriate for a PT 3L.

Part-time 4Ls (evening): Please see the spring 2023 schedule to see which courses are highly recommended for you. You are allowed to take more than only the “recommended” courses.

Upper-level students (non-1Ls in the full-time program and 3Ls and 4Ls in the part-time program): You are allowed to take Required courses in either division (day or evening), assuming there is space available. Electives with two sections must, however, be taken in your division (day/evening). If you want to take one of those elective courses (ones with a day section and an evening section) out of your division, you must put your name on the waitlist (see below), and Jenny will contact you if there is space available. If an elective has only one section, you are free to register for it, regardless of the division. Please note that the Saturday ICN course is limited to 2L PT students only!

Required courses: Please review the graduation checklist for your entering class to make sure you are scheduled to complete (or have completed) all Required courses and other graduation requirements.
Overloads and Underloads: As provided in the Student Handbook, the required course load for full-time students is 12-16 hours. The required course load for part-time students is 8-11 hours. Students who wish to deviate from the required course load must submit a written petition, via email from a student’s official NKU email account, to Ashley Siemer, demonstrating good cause for the request to take an overload or underload. Full-time students who petition and are approved to take more than 16 credits (up to a maximum of 18) pay an additional per-credit-hour rate for the overload hour(s).

Advising Sessions: I will host two scheduling/advising sessions prior to registration. I will discuss graduation requirements and other scheduling-related issues. There will also be a Q&A session. The dates/times for those sessions will be the following:

October 11 12:15pm (Room 324)
October 11 5:30pm (Room 324)

PRIORITY REGISTRATION PROCESS FOR SPRING 2023:

Students will register for spring 2023 courses using a priority “windows” registration system. This form of registration will assign students registration times based on the number of earned credit hours they have at the time of registration, thereby improving the process of registration for limited-enrollment courses. Students will register during their designated time periods on a first-come, first-served basis. Students will automatically be blocked from logging in and registering until their designated window period.

Limited-enrollment courses will be capped and will “close” once all available seats are taken. Students who are closed out from registering for limited-enrollment courses will be able to sign up on a virtual waiting list for those courses by emailing Jenny Young at youngj3@nku.edu and letting her know which courses they would like to take (but are closed). If/when openings occur in limited-enrollment courses, students on the waiting list with the most earned credit-hours will be offered enrollment.

Pursuant to ABA Standards, students cannot “double-dip” and use a course for both an AWR requirement and their “experiential” requirement.

The priority registration schedule for the spring 2023 semester follows (hours indicated are the hours earned as of the time of registration):

<table>
<thead>
<tr>
<th>Date</th>
<th>Hours</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>11/8</td>
<td>67.00 - 999.99</td>
<td>7:00 am (and continues 24/7 thereafter)</td>
</tr>
<tr>
<td>11/10</td>
<td>58.00 – 66.99</td>
<td>7:00 am (and continues 24/7 thereafter)</td>
</tr>
<tr>
<td>11/14</td>
<td>51.00 – 57.99</td>
<td>7:00 am (and continues 24/7 thereafter)</td>
</tr>
<tr>
<td>11/16</td>
<td>44.00 – 50.99</td>
<td>7:00 am (and continues 24/7 thereafter)</td>
</tr>
<tr>
<td>11/18</td>
<td>0.00 – 43.99</td>
<td>7:00 am (and continues 24/7 thereafter)</td>
</tr>
</tbody>
</table>

1/23/23 Last day to register or enter a course; last day to change to audit status; last day to withdraw with 100% refund.
1/30/23 Last day to drop a course without a grade appearing on student’s permanent record; last day to drop a course with 50% refund
6/5/23 Grades due to Registrar’s Office

**Field Placements / Externships:** Students interested in doing a field placement / externship should contact Professor Kinsley as soon as possible. Registration for field placements takes place during the regular course registration, with faculty approval.

**Tuition Payment, Drop/Add and Refunds:** See the 2022-2023 Academic Calendars on the Chase Registrar’s web page for applicable dates and deadlines.