

FALL REGISTRATION

Full-time Rising 2Ls: You must take Constitutional Law I and II, Criminal Law, and Evidence during your 2L year (you can take Evidence in the evening in spring '26). You are allowed to register for any section of these courses (subject to space limitations; evening students receive priority for Required courses in the evening). Your 1L section numbers **do not** apply to these courses. **Keep in mind, however, you must stay in the same section of Constitutional Law for the entire year.** Also, make sure you look at your degree check sheet to make sure you plan out when you will take additional Required courses.

Part-time Rising 2Ls (evening): You will be taking Interviewing, Counseling, and Negotiating, which will have some classes in the fall and some in the spring. It will be a two-credit course, meeting on some Saturdays in the fall and some Saturdays in the spring. Your grade will be given in the spring, but one graded hour will be “backdated” to the fall once the course is complete. You will also be taking Civil Procedure I and Criminal Law in the fall.

Part-time Rising 3Ls: You must take Constitutional Law. The other required courses you can/should take are listed on the schedule. You can also take an elective or two if you would like to do so.

Part-time Rising 4Ls: See the schedule for the courses you should/must take. You can also take an elective or two if you would like to do so.

Upper-level students (non-1Ls in the full-time program and 3Ls and 4Ls in the part-time program): You are allowed to take Required courses in either division (day or evening), assuming there is space available (evening students receive priority for evening Required courses). Electives with two sections must, however, be taken in your division (day/evening). If you want to take one of those elective courses (ones with a day section and a night section) out of your division, you must put your name on the waitlist, and Jenny will contact you if there is space available. If an elective has only one section, you are free to register for it, regardless of the division. **One exception is the Saturday ICN course, which is limited to PT evening students only!**

Overloads and Underloads: As provided in the Student Handbook, the required course load for full-time students is 12-16 hours. The course load for part-time students is up to 11 hours. Students who wish to deviate from the required course load must submit a written petition, via email from a student’s official NKU email account, to Ashley Siemer, demonstrating good cause for the request to take an overload or underload. Full-time students who petition and are approved to take more than 16 credits (up to a maximum of 18) pay an additional per-credit-hour rate for the overload hour(s).

Remote or “Live”? - On-line classes will be highlighted in yellow.

PRIORITY REGISTRATION PROCESS FOR FALL 2025

Students will register for fall 2025 courses using a priority “windows” registration system. This form of registration will assign students registration times based on the number of earned credit hours at the time of registration, thereby improving the process of registration for limited-enrollment courses. Students will register during their designated time periods on a first-come, first-served basis. Students will automatically be blocked from logging in and registering until their designated window period.

Limited-enrollment courses will be capped and will close once all seats are taken. Students who are closed out from registering for limited-enrollment courses should email Jenny Young, and she will put you on a waiting list. If/when openings occur, students on the waiting list with the most earned credit-hours will be offered enrollment.

Pursuant to ABA Standards, students cannot “double-dip” and use a course for an AWR requirement and the “experiential” requirement (or for both AWR requirements)

The priority registration schedule for the fall 2025 semester follows (hours indicated are the hours earned as of the time of registration):

Fall 2025		Reg start time
4/1-4/2	72-999.00	7:00 am (and continues 24/7 thereafter)
4/3-4/4	60-7199	7:00 am (and continues 24/7 thereafter)
4/7-4/8	44-59.99	7:00 am (and continues 24/7 thereafter)
4/9	0.00-43.99	7:00 am (continues 24/7 thereafter)

8/25 Last day to register or enter a course; last day to change to audit status; last day to withdraw with 100% refund

9/9 Last day to drop a course without a grade appearing on student's permanent record; last day to drop a course with 50% refund

1/12 grades due to Registrar's Office

Field Placements / Externships: Students interested in doing a field placement / externship during the fall semester should contact **Professor Lewis** as soon as possible. Registration for field placements takes place during the regular course registration, with faculty approval.