

## Instructions to Applicants for Certification as Legal Interns

In order to determine whether you are eligible to receive a legal intern certificate, you should read **Rule II of the Supreme Court Rules for the Government of the Bar**.

If you wish to apply for a legal intern certificate, you must submit all of the following:

1. a **Certificate of Educational Requirements for Limited Practice as Legal Intern** completed and signed by the dean of the law school in which you are enrolled, certifying (a) that you satisfy Sections 2(A) and (B) of Gov. Bar R. II and (b) that the dean does not have knowledge of any information that would cause the dean to doubt your character, fitness, and moral qualifications to practice law;
2. a **Certificate of Supervising Attorney** completed and signed by your supervising attorney, certifying that your supervising attorney will perform all duties required pursuant to Gov. Bar R. II, Section 7;
3. a properly executed **Oath of Legal Intern** in which you swear or affirm that you have read and agree to be bound by Gov. Bar R. II, Gov. Bar R. IV, and the Ohio Rules of Professional Conduct as adopted by the Supreme Court; and
4. a fee of \$25, by **certified check or money order** made payable to the Supreme Court of Ohio.

All forms needed for completion of Items 1-3 are available online. The information you provide on the forms must be typed.

Upon receipt of a complete request for a legal intern certificate, your request will be processed and, if all eligibility requirements are met, a legal intern certificate will be issued to you. The certificate will be sent to the law school in which you are enrolled.

If you have any questions regarding certification as a legal intern or any provisions of Rule II, contact the **Office of Bar Admissions** of the Supreme Court of Ohio at 614.387.9340. Applications for legal intern certificates and any additional supervising attorney certificates should be mailed to the following address:

Office of Bar Admissions  
Supreme Court of Ohio  
65 South Front Street, 5<sup>th</sup> Floor  
Columbus, Ohio 43215-3431



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**BEFORE THE SUPREME COURT OF OHIO**

State of \_\_\_\_\_

ss:

*OATH OF  
LEGAL INTERN*

County of \_\_\_\_\_

“I, \_\_\_\_\_, do solemnly swear or affirm that I have read and am familiar with Rule IV of the Supreme Court Rules for the Government of the Bar of Ohio, including the Ohio Rules of Professional Conduct as adopted by the Supreme Court, as well as Rule II of the Rules for the Government of the Bar of Ohio. I understand that, as a legal intern, I am bound by the precepts therein contained as fully as if I were admitted to the practice of law in Ohio. I accept the privileges granted to me as well as the responsibilities which will devolve upon me as a legal intern, so that I may be useful in the service of justice as well as in my preparation to assume the greater responsibility as a member of the bar of the State of Ohio. [So help me God.]”

\_\_\_\_\_  
Signature of Legal Intern

Sworn to or affirmed before me and subscribed in my presence this \_\_\_\_\_ day  
of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Address of Legal Intern

\_\_\_\_\_  
Telephone Number of Legal Intern

**BEFORE THE SUPREME COURT OF OHIO**

In the Matter of the Application of

**Certificate of  
Supervising Attorney**

\_\_\_\_\_  
to be Certified as a Legal Intern,  
pursuant to Rule II of the Supreme Court  
Rules for the Government of the Bar

(CHECK ONE)  
an applicant for   
OR  
a holder of

I certify that \_\_\_\_\_, (First) (Middle) (Last),  
a legal intern certificate pursuant to Rule II of the Supreme Court Rules for the Government of the Bar of  
Ohio, will be acting under my supervision as a legal intern.

I further certify that I understand the duties required of a supervising attorney pursuant to Section 7  
of Rule II of the Supreme Court Rules for the Government of the Bar of Ohio and will assume full  
responsibility for fulfilling those duties.

\_\_\_\_\_  
Name of Supervisor

\_\_\_\_\_  
Signature of Supervisor

\_\_\_\_\_  
Name of Employer

\_\_\_\_\_  
Date