

XI. DROPPING AND ADDING COURSES; CHANGING COURSE SECTIONS; WITHDRAWING FROM COURSES

A. Dropping Sequenced Required Courses

Students may not drop a sequenced Required course without the permission of the Associate Dean for Student Services upon a showing of good cause.

B. Dropping Non-Sequenced Required Courses, Core Courses, Electives

Upper level, full-time students and part-time students may drop a non-sequenced Required course, or a Core or Elective course, until the end of the third week of classes. After the third week of classes, no course may be dropped without the permission of the Associate Dean for Student Services upon a showing of good cause. There are shorter time limits for summer and Special Sessions. For exact dates, see the Academic Calendar, which can be found on the Registrar's website.

No course may be dropped on or after the first day of the final examination period or the date on which an equivalent paper or simulation is due.

C. Adding a Course

During the fall and spring semesters, an upper-level student may add a course only until the end of the first week of classes. There are shorter time limits for summer terms. The exact dates during which adding a course is allowed for each semester and session are on the Academic Calendar.

D. Changing Course Sections

Students who are pre-assigned and registered in a sequenced Required course may not change to another section.

E. Withdrawing from Courses

Withdrawal from all courses or any individual course in a manner inconsistent with the procedures articulated above for dropping a course and without the prior permission of the Associate Dean for Student Services will result in the assignment of the grade of F for the course(s).