

**SALMON P. CHASE COLLEGE OF LAW  
NORTHERN KENTUCKY UNIVERSITY  
CERTIFICATE OF EMPLOYMENT FORM**

**(This form is applicable only to students who entered Chase prior to fall 2008 and who are enrolled for 12+ hours in the given semester.)**

In accordance with requirements of the American Bar Association (ABA), a student cannot work for pay for more than 20 hours per week during any week in which the student is enrolled in more than 12 class hours. The College of Law expects all students to comply with this standard. A student who violates this standard is subject to involuntary withdrawal.

This form is being submitted for the following semester and year:

Semester: \_\_\_\_\_

Year: \_\_\_\_\_

Please check one of the following statements:

1) \_\_\_\_\_ I am not working during this semester.

2) \_\_\_\_\_ I am working for pay for no more than 20 hours per week during this semester.

Name of Employer

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Street Address

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City/State/Zip

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Telephone Number \_\_\_\_\_ E-mail \_\_\_\_\_

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Student's PRINTED Name

Social Security Number

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Student's Signature

Date

***THIS FORM MUST BE SUBMITTED TO THE REGISTRAR BY NO LATER THAN THE LAST DAY OF CLASSES OF EACH SEMESTER.***