

ADVANCED WRITING REQUIREMENT
(as amended at the March 2006 Faculty meeting)

I. Basic Explanation

The Advanced Writing Requirement is a graduation requirement which does not generate any separate credit hours. The requirement consists of a research component and a drafting component and can be met as follows:

(1) Research Component: Completion of a research paper prepared in conjunction with (A) a designated small-enrollment (fifteen student maximum) elective course or seminar, or (B) an elective or seminar which in fact has fifteen or fewer students. The research paper shall be prepared under the supervision of the full time professor teaching that course or seminar. The professor must offer the AWR opportunity to no less than 15 students and no more than 20 students.

(2) Drafting Component: Completion of a substantial drafting assignment prepared as part of (A) an advanced skills course or (B) a designated elective or seminar which in fact have fifteen or fewer students. The drafting assignment shall be prepared under the supervision of the full time or part time professor. The professor must offer the AWR opportunity to no less than 15 students and no more than 20 students.

(3) Students must have successfully completed Basic Legal Skills Research and Writing before undertaking the Advanced Writing Requirement. The research component and drafting component must be satisfied in separate courses.

(4) In order to receive Advanced Writing Requirement certification, the quality of a student's AWR work must be at least of C quality

(5) Neither the research nor the drafting component can be satisfied through Supervised Independent Research.

II. Requirements for Satisfactory Completion of the Research Component.

(1) The student must notify the supervising professor at the beginning of the term in which he or she will be undertaking the project. To this end, the student should: fill out the attached Form #1 and have the supervising professor sign the form. Both the student and the professor shall retain a copy. The form shall include a schedule for the submission of the (A) abstract, (B) outline, (C) bibliography, (D) first draft, and (E) final draft.

(2) A paper submitted to satisfy the research component must be a minimum of 15 double-spaced 8 1/2 x 11 pages with one inch margins exclusive of foot-notes. The paper must contain footnotes appropriate to the subject matter of the paper. Compliance with the citation form set out in the BLUEBOOK is mandatory.

(3) The student must also obtain the supervising professor's written certification of satisfactory completion of the paper at the end of the term when the paper has been completed. To this end the student should make sure that the supervising professor fills out and signs attached Form #1. Both the student and the professor shall retain a copy. On or before the last day when grades are submitted for the semester, the professor shall supply the Registrar with copies of Form #1 and the Advanced Writing Requirement project. Rules applying to "Incompletes" for courses shall apply to completion of the Advanced Writing Requirement.

(4) Since the Advanced Writing Requirement is a graduation requirement which does not of itself generate any separate credit hours, satisfactory completion of the research component does not necessarily constitute satisfactory completion of the course. At the professor's discretion, compliance with the aforementioned research component may satisfy all, part, or none of the requirements for satisfactory completion of the course.

III. Requirements for Satisfactory Completion of the Drafting Component.

(1) The student must notify the supervising professor at the beginning of the term in which he or she will be undertaking the project. To this end, the student should: fill out the attached Form #2 and have the supervising professor sign the form. Both the student and the professor shall retain a copy. The form shall include a schedule for the submission of at least one preliminary draft and a final draft.

(2) A submission to satisfy the drafting component must be a minimum of 15 double-spaced 8 1/2 x 11 pages with one inch margin exclusive of footnotes. A submission may take the form of a brief, motion with supporting memorandum, set of pleadings, or documents of record (will, deed, contract, settlement agreement) or some combination thereof consistent with the professor's class project. The professor may accept marginally fewer pages if he or she certifies on Form #2 that the submission is of an extraordinary and compensating degree of complexity. Compliance with the Rules of a specified state or federal jurisdiction is mandatory. A submission must be of a quality conforming to exemplary professional standards in the practice of law.

(3) A drafting submission must receive the written certification of the supervising faculty in order to satisfy the Advanced Writing Requirement. To this end the student should make sure that the supervising professor fills out and signs attached Form #2. Both the student and the professor shall retain a copy. On or before the last day when grades are submitted for the semester, the professor shall supply the Registrar with copies of Form #2 and a the Advanced Writing Requirement project. Rules applying to "Incomplete" for courses shall apply to completion of the Advanced Writing Requirement.

(4) Since the Advanced Writing Requirement is a graduation requirement which does not of itself generate any separate credit hours, satisfactory completion of the drafting component does not necessarily constitute satisfactory completion of the course. At the professor's discretion, compliance with the aforementioned drafting component may satisfy all, part, or none of the requirements for satisfactory completion of the course.

IV. Scheduling

The Administration shall schedule classes so that a sufficient number of seminars, advanced skills courses, and designated small enrollment classes are offered each semester.

**NOTIFICATION AND CERTIFICATION
OF SATISFACTORY COMPLIANCE WITH
THE ADVANCED WRITING REQUIREMENT RESEARCH COMPONENT**

Form 1

NOTIFICATION

_____, will submit a research paper which is intended to
(student printed name)

satisfy the Research Component of the Advanced Writing Requirement. The undersigned student has familiarized himself/herself with all requirements attendant to the Advanced Writing Requirement and will submit a research paper which comports with those requirements. The undersigned professor has explained any additional requirements beyond those expressly stated in the Research Component as adopted by the faculty at its March 2006 meeting. The student further agrees to comply with the following schedule for submission of assignments to satisfactorily comply with the Research Component. Failure to comply with any of these assignments may result in failure to satisfactorily meet the Research Component.

<u>Assignment</u>	<u>Agreed Date</u>	<u>Date Submitted</u>
Abstract	_____	_____
Outline	_____	_____
Bibliography	_____	_____
First Draft	_____	_____
Final Draft	_____	_____

Supervising Professor Signature

Student Signature

Date

CERTIFICATION

I hereby certify that _____ has satisfactorily completed the Research
(student name)

Component in _____
(course name)

Supervising Professor Signature

Date

Submit this form to the Chase Registrar's Office along with a copy of the Advanced Writing Requirement project.

